

CITY OF ARCATA
HISTORIC AND DESIGN REVIEW COMMISSION MEETING MINUTES

Approved February 23, 2011 by unanimous vote

COUNCIL CHAMBER
736 F Street, Arcata, CA 95521

January 26, 2011
Wednesday, 4:00 p.m.

A complete record of this meeting can be viewed by visiting the City's Website (www.cityofarcata.org) and clicking on "Watch Live Meetings" to access the Historic and Design Review Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

I. ROLL CALL. Commissioners: John Barstow, Renée Chappelle, Marc Delany, Janette Heartwood, and Genevieve Schmidt.
STAFF: Saskia Burnett, Michael Mullen, and Larry Oetker.

II. ORAL COMMUNICATIONS. NONE.

III. CONSENT CALENDAR.

A. Minutes and actions of January 12, 2011 were approved (Schmidt motion, Heartwood second) with a 5-0 voice vote.

B. **Consent Project: Rainbow Self-Storage Remodel, 180 F Street, File Number 101-102-DR.** Project proposes to replace two areas of failed plywood siding with corrugated metal siding on two buildings located within the storage unit complex: (1) First and second floors of a south-facing building elevation identified on site plans as "Area A" (about 220' by 17'); and (2) a second floor, south-facing building elevation identified as "Area B" (about 220' by 8'). The project meets applicable city standards.

COMMISSIONER BARSTOW REQUESTED THAT PROJECT ITEM III.B. BE REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION.

IV. PUBLIC HEARINGS.

A MOTION WAS MADE BY COMMISSIONER HEARTWOOD, SECONDED BY CHAPPELLE AND A 5-0 VOICE VOTE, TO APPROVE CONSENT PROJECT ITEM III.B, WITH RECOMMENDATIONS. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 101-102-DR.

A. **Continued Projects.**

1. **Stillman Security Gate on Hunt House, 839 9th Street, File Number 090-047-DR.** Project proposes a revised design for installation of a pair of metal sliding security gates to enclose the front entrance and steps of the commercial building. Proposed gates would resemble an iron picket fence with decorative spikes with gate hardware attached to the building's wall on either side of the front entrance. The security gates, which would remain open during business hours, would allow the building's front entrance and steps to be closed off after hours. The building, also known as the Hunt House, is a designated Landmark Historic Preservation structure (LHP File #87-01). The property is located within the local Arcata Plaza Area Historic District.

A MOTION WAS MADE BY COMMISSIONER HEARTWOOD, SECONDED BY DELANY AND A 3-1-0 VOICE VOTE (BARSTOW OPPOSED, SCHMIDT RECUSED), TO APPROVE THE REVISED PROJECT WITH CONDITIONS. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 090-047-DR.

B. **New Projects. NONE.**

V. BUSINESS ITEMS, CORRESPONDENCE, COMMISSION & STAFF COMMUNICATIONS.

- A. The Commission discussed the draft 2010 HDRC Annual Report and suggested revisions and additions to the draft report.
- B. The Commission noted information provided by Staff regarding election time of Commission Chair and Vice-Chair positions: the first regularly scheduled meeting of the fiscal year (July), or, at the request of Chair or Vice Chair a new election could be held for their respective office.
- C. The Commission noted the handout on the training workshop by CalRecycle on Rubberized Hot Mix Asphalt on Tuesday February 15, 2011 at Arcata City Hall Council Chamber.
- D. The Commission noted the upcoming training webinar "Understanding the Federal Historic Tax Credit" presented by the California Preservation Foundation on February 8th, 2011, from 12:00 noon to 1:00 p.m. in the Arcata City Hall Council Chamber.
- E. Commissioner Chappelle asked Staff about her request to refer the portable restroom requirement in the Arcata Land Use Code Mobile Food Vendor standards to the Planning Commission for discussion. Director Larry Oetker informed the HDRC that the restroom issue would be scheduled on the February 22, 2011 Planning Commission agenda to provide sufficient notice by letter to all mobile food vendors that the LUC mobile food vendor standards, including the restroom issue, would be discussed at the 02-22-11 hearing.

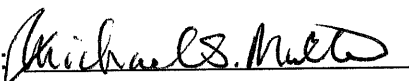
VI. ADJOURNMENT. – 5:30 P.M.

VII. ATTENDANCE FOR HDRC MEETINGS

	01-12-2011	01-26-2011	02-09-2011	02-23-2011	03-09-2011	03-23-2011	04-13-2011	04-27-2011	05-11-2011	05-25-2011	06-08-2011	06-22-2011	07-13-2011	07-27-2011	08-10-2011	08-24-2011	09-14-2011	09-28-2011	10-12-2011	10-26-2011	11-16-2011	11-30-2011	12-14-2011	12-28-2011
CH: John Barstow	X	X																						
V-CH: Janette Heartwood	X	X																						
Renée Chappelle	X	X																						
Marc Delany	X	X																						
Genevieve Schmidt	X	X																						

Note: CH = Chair John Barstow; V-CH = Vice Chair Janette Heartwood. Staff Liaison: Michael Mullen
 X = present; O = absent; * = no meeting; S = special meeting (not considered regular attendance); R = resignation.

Per Section 2204.B of the Arcata Municipal Code, "If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant."

Attest: 
 Michael S. Mullen, HDRC Staff Liaison.