

CITY OF ARCATA
HISTORIC AND DESIGN REVIEW COMMISSION MEETING MINUTES

Approved March 9, 2011 by unanimous vote

COUNCIL CHAMBER
736 F Street, Arcata, CA 95521

February 23, 2011
Wednesday, 4:00-5:15 p.m.

A complete record of this meeting can be viewed by visiting the City's Website (www.cityofarcata.org) and clicking on "Watch Live Meetings" to access the Historic and Design Review Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

I. ROLL CALL. Commissioners: Renée Chappelle, Marc Delany, Janette Heartwood, and Genevieve Schmidt (John Barstow absent).
STAFF: Saskia Burnett, Michael Mullen, and Larry Oetker.

II. ORAL COMMUNICATIONS. NONE.

III. CONSENT CALENDAR.

A. Minutes and actions of January 26, 2011 were approved (Schmidt motion, Delany seconded,) with a 4-0-1 voice vote (Barstow absent). February 9, 2011 HDRC meeting was cancelled.

B. **Consent Project: Plaza Point Mixed Use Project Revisions, 789 "I" Street, File Number 089-069-DR.** HDRC review of revised plans to meet Design Review permit conditions for a mixed-use senior housing/commercial project. The project was appealed to the City Council and the project was approved with modified conditions on August 19, 2009. HDRC review includes the landscape plan, details of the solid waste and recycling area, and the proposed above-ground PG&E transformer. The project meets applicable city standards.

COMMISSIONER SCHMIDT REQUESTED THAT PROJECT ITEM III.B. BE REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION (MOTION COMMISSIONER SCHMIDT, SECONDED DELANY) WITH 4-0-1 VOICE VOTE (BARSTOW ABSENT).

IV. PUBLIC HEARINGS.

A MOTION WAS MADE BY COMMISSIONER SCHMIDT, SECONDED BY CHAPPELLE AND A 4-0-1 VOICE VOTE (BARSTOW ABSENT), TO APPROVE CONSENT PROJECT ITEM III.B WITH CONDITIONS AND RECOMMENDATIONS. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 089-069-DR.

A. **Continued Projects.** NONE.

B. **New Projects.**

1. **Arcata Bay Crossing, 250 "E" Street, File Number 101-087.**

The Arcata Bay Crossing project proposes development of a transitional housing facility located at 250 "E" Street, Arcata. Project proposes construction of a two-story, 10,000 square foot building that would provide up to 40 beds for the facility. This is the first of two HDRC project reviews to consider site layout, circulation and parking, building design and materials, landscaping, solid waste/recycling, outdoor lighting and other design elements.

THE HISTORIC AND DESIGN REVIEW COMMISSION PROVIDED DESIGN REVIEW COMMENTS ON THE PROJECT (BARSTOW ABSENT). SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 101-087-DR.

V. BUSINESS ITEMS, CORRESPONDENCE, COMMISSION & STAFF COMMUNICATIONS.

A. Commission members provided no further comments on the draft 2010 HDRC Annual Report. Staff informed the Commission that the 2010 HDRC Annual Report will be presented at the March 2, 2011 City Council meeting.

- B. Commission packets included a flyer with information on Arcata's Local History Lecture series: Second Local (Arcata) History Lecture on Thursday, February 24, 2011 from 7 to 8:30 pm at the Senior Room, Arcata Community Center, Community Park Way. A third lecture is scheduled for Thursday, March 10, 2011. Information is also on the city website.
- C. Commission packets included a flyer with information on the City of Arcata's Historical Resources Workshop Series: Series of 3 workshops on Saturday March 12, March 19, and March 26, 2011, from 12 noon to 5:00 pm at the D Street Neighborhood Center, corner 14th and D Streets (vehicle access from D Street). Information is also on the city website.

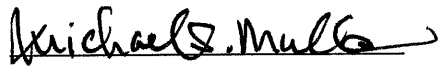
VI. ADJOURNMENT – 5:15 P.M.

VII. ATTENDANCE FOR HDRC MEETINGS.

| | 01-12-2011 | 01-26-2011 | 02-09-2011 | 02-23-2011 | 03-09-2011 | 03-23-2011 | 04-13-2011 | 04-27-2011 | 05-11-2011 | 05-25-2011 | 06-08-2011 | 06-22-2011 | 07-13-2011 | 07-27-2011 | 08-10-2011 | 08-24-2011 | 09-14-2011 | 09-28-2011 | 10-12-2011 | 10-26-2011 | 11-16-2011 | 11-30-2011 | 12-14-2011 | 12-28-2011 |
|--------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| CH: John Barstow | X | X | * | O | | | | | | | | | | | | | | | | | | | | |
| V-CH: Janette Heartwood | X | X | * | X | | | | | | | | | | | | | | | | | | | | |
| Renée Chapelle | X | X | * | X | | | | | | | | | | | | | | | | | | | | |
| Marc Delany | X | X | * | X | | | | | | | | | | | | | | | | | | | | |
| Genevieve Schmidt | X | X | * | X | | | | | | | | | | | | | | | | | | | | |

Note: CH = Chair John Barstow; V-CH = Vice Chair Janette Heartwood. Staff Liaison: Michael Mullen
 X = present; O = absent; * = no meeting; S = special meeting (not considered regular attendance); R = resignation.

Per Section 2204.B of the Arcata Municipal Code, "If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant."

Attest: 
 Michael S. Mullen, HDRC Staff Liaison.