

CITY OF ARCATA
PLANNING COMMISSION REGULAR MEETING MINUTES

Approved May 24, 2011 by unanimous vote

COUNCIL CHAMBER
736 F Street, Arcata, CA 95521

May 10, 2011
Tuesday, 7:00 p.m.

A complete record of this meeting can be viewed by visiting the City's Website (www.cityofarcata.org) and clicking on "Watch Live Meetings" to access the Planning Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

- I. **ROLL CALL.** Commissioners Present: Robert Flint (Chair), Julie Vaissade-Elcock (Vice Chair), Chuck Giannini, Judith Mayer, Daniel Tangney, and Paul Hagen. Commissioners Absent: NONE. There is one vacancy on the Planning Commission. Staff Present: Larry Oetker, Community Development Director; David Loya, Community Development Deputy Director; Michael Mullen, Senior Planner
- II. **ORAL COMMUNICATIONS.** None
- III. **CONSENT CALENDAR.** Approved unanimously on motion by Vaissade-Elcock and second by Mayer.
- IV. **PUBLIC HEARINGS.** Upon unanimous vote, the agenda was modified. Item V. Business Items was heard before IV. Public Hearings.
 - A. **Church of Latter Day Saints (LDS) Design Review Permit (File # 090-045-DR2).** The Commission opened the Public Hearing, received a brief Staff Report, a brief presentation from the applicant, and testimony from the public, then closed the hearing. Staff was directed to return upon completion and circulation of the environmental document for this project. Among the
- V. **BUSINESS ITEMS.**
 - A. **Council Protocol Manual.** At its May 6, 2011 meeting, the City Council reviewed and adopted revisions to its protocol manual. Among other changes, the Council adopted a section on "City Board, Commission and Committee Members' Roles and Relationships with Other City Bodies". Director Oetker provided an overview of the amendments, thereby communicating the new practice to the commissioners.
- VI. **CORRESPONDENCE.**
- VII. **COMMISSION / STAFF COMMUNICATIONS.**
 - A. **PLANNING COMMISSION COMMUNICATIONS.** NONE
 - B. **STAFF COMMUNICATIONS.** NONE
- VIII. **ADJOURNMENT.** 8:35 p.m.

Arcata Municipal Code Section 2204.B Commissions. If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant.

<u>2011 Meetings</u>	Jan 11	Jan 25	Feb 8	Feb 22	Mar 8	Mar 22	Apr 12	Apr 26	May 10	May 24	Jun 14	Jun 28	Jul 12	Jul 26	Aug 9	Aug 23	Sep 13	Sep 27	Oct 11	Oct 25	Nov 8	Nov 22	Dec 13	Dec 27	
Vacant																									
Robert Flint	X	X	X	X	X	X	*	X	X																
Chuck Giannini	X	X	X	X	X	X	*	X	X																
Paul Hagen	X	X	X	X	X	X	*	O	X																
Judith Mayer	X	X	X	X	X	X	*	X	X																
Daniel Tangney	X	X	X	X	X	X	*	X	X																
Julie Vaissade-Elcock	X	X	X	X	X	O	*	X	X																

Note: Chair Flint; Vice Chair Vaissade-Elcock. Staff Liaisons: David Loya/Joe Mateer
 X = present; O = absent; *= no meeting; S= special meeting (not considered regular attendance).

Attest: 
David Loya, Deputy Director